



Giving Hope Today

EMPLOYMENT OPPORTUNITY

The Salvation Army Ontario Great Lakes Division

JOB TITLE:	HOUSING STABILITY BANK WORKER – MONEY COACH	COMPETITION #:	#031-2017
DEPARTMENT:	HOUSING STABILITY BANK	POSITION TYPE:	FULL TIME PERMANENT (2 POSITIONS)
SALARY RANGE:	START: \$16.52/HR YEAR 1: \$18.29/HR	DATE POSTED:	31-MAR-2017
LOCATION:	THE CENTRE OF HOPE	POSTING EXPIRES:	6-APR-2017
APPLICATIONS ACCEPTED BY			
E-MAIL: hr@centreofhope.ca PLEASE NO PHONE CALLS.		MAIL: THE CENTRE OF HOPE 281 WELLINGTON STREET LONDON, ONTARIO N6B 2L4	
JOB DESCRIPTION			
<p>RESPONSIBILITIES:</p> <p>The Housing Stability Bank Worker - Money Coach is responsible to assist in the organization, facilitation and delivery of Housing Stability Bank Programs to expand economic opportunity for Londoners who are living in poverty through financial programs, policies and resources that aim to increase the financial their wellbeing.</p> <p>PERFORM OTHER POSITION RELATED DUTIES AS REQUIRED.</p> <p>QUALIFICATIONS:</p> <ul style="list-style-type: none"> • Minimum two year degree or diploma in the field of human or social services with a demonstrated working knowledge of budgets, government benefits, financial literacy; a combination of relevant education and experience will be considered • Minimum of 3 years of experience working with a diverse population, including mental health, addictions, persons from diverse cultural backgrounds, men, women and youth is an asset • Demonstrated ability to be self-initiating and to exercise sound judgement and decision making throughout all areas of work • Demonstrated ability to set priorities and manage multiple competing demands • Demonstrated ability to take initiative to deliver knowledgeable, timely, responsive services that support, enhance and educate the population served • Knowledge of issues relevant to homelessness and poverty and sensitivity to the barriers facing high-risk populations • Demonstrated excellent written communication • Demonstrated understanding and working knowledge of Ontario Works, ODSP and the Residential Tenancies Act is required • Sound knowledge and understanding of community resources and supports for those who are experiencing homelessness or are at risk of homelessness • Sound knowledge of basic Government benefits, RESP/ the Canada Learning Bond, accessing bank services, financial products and services, and establishing direct deposit from income source • Excellent communication and interview skills (both verbal and written) • Demonstrated ability to work in a multi-disciplinary team environment • Proficient in Microsoft Office (specifically Word, Excel, Publisher, PowerPoint and Access) • Strong organizational skills with the ability to complete assignments and meet deadlines with minimal supervision • Understanding of and support for a Housing First philosophy in relation to client service delivery • Valid Ontario "G" Driver's License and access to vehicle provide an original copy of current driver's abstract that it satisfactory to The Salvation Army, in its sole discretion, is required • First Aid/CPR and Non Violent Crisis Intervention or willingness to acquire certification • Provide an original copy of a Criminal Records Check with vulnerable sector screening that is satisfactory to The Salvation Army, in its sole discretion, is required. The screening is secured through either the national Canadian Police Information Centre (CPIC) or through a local police detachment • Screening through The Salvation Army Abuse Registry • Support for and an understanding of the mission and purpose of The Salvation Army • NOTE: Alternative combinations of education and experience may be considered <p>PROVIDE AN ORIGINAL COPY OF A BACKGROUND CHECK WITH VULNERABLE SECTOR SCREENING THAT IS SATISFACTORY TO THE SALVATION ARMY, IN ITS SOLE DISCRETION, IS REQUIRED. THE SCREENING IS SECURED EITHER THROUGH THE NATIONAL CANADIAN POLICY INFORMATION CENTRE (CPIC) OR THROUGH A LOCAL POLICE DETACHMENT.</p>			

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.



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MAY REQUIRE SCREENING THROUGH THE SALVATION ARMY ABUSE REGISTRY.
SUPPORT FOR AND AN UNDERSTANDING OF THE MISSION AND PURPOSE OF THE SALVATION ARMY IN CANADA.
NOTE: ALTERNATIVE COMBINATIONS OF EDUCATION AND EXPERIENCE MAY BE CONSIDERED

HOURS PER WEEK: REGULARLY SCHEDULED SHIFTS MONDAY – SATURDAY BETWEEN THE HOURS OF 8:00 A.M. AND 8:00 P.M. SCHEDULE MAY VARY ACCORDING TO THE REQUIREMENTS OF RESPONSIBILITIES – A WILLINGNESS TO ADJUST THE WEEKLY WORK SCHEDULE IN ORDER TO BETTER SERVICE APPLICANTS IS REQUIRED.

INTERESTED APPLICANTS MUST RESPOND IN WRITING WITH A COVER LETTER AND RESUME

WE THANK ALL APPLICANTS, HOWEVER, ONLY THOSE CANDIDATES TO BE INTERVIEWED WILL BE CONTACTED.

THE SALVATION ARMY WILL ACCOMMODATE CANDIDATES AS REQUIRED UNDER APPLICABLE HUMAN RIGHTS LEGISLATION. IF YOU REQUIRE A DISABILITY-RELATED ACCOMMODATION DURING THIS PROCESS, PLEASE INFORM US OF YOUR REQUIREMENTS.

INTERNAL APPLICANTS, PLEASE ADVISE DEPARTMENT HEADS OF YOUR INTENTIONS PRIOR TO SUBMITTING YOUR APPLICATION.